

Executive

6 July 1949

Assistant General Counsel

CIA Notice No. 18-49

- 25X1
1. CIA notice [] calls for employees' suggestions for the design of an official CIA seal.
 2. After the judges have selected a winning design, it is suggested that an appropriate official have same translated into proper heraldic character together with the appropriate Old English description. This can only be done by somebody experienced in the field and it is believed that the only place in the Government equipped to perform this function is in the Quartermaster Corps of the Department of the Army.
 3. After the design has been placed in the proper form and the proper description has been made up, it should be returned to the office of the General Counsel. Upon its receipt here in proper form, it will be incorporated into a draft of an Executive Order to be forwarded over the signature of the Director to the Director of the Bureau of Budget.
 4. The Director of the Bureau of Budget will secure the necessary coordination of the proposed seal and Executive Order with other necessary departments of the Government, particularly the Department of Justice.
 5. Once the Executive Order has been approved and signed by the President, it will receive official publication in the Federal Register. This official publication will be the basis for subsequent judicial notice being taken of the seal as the official CIA seal under section 2 of the Central Intelligence Agency Act, Public Law 110-81st Congress.
 6. At the same time that your representative is discussing the making of the seal with the Quartermaster Corps, he might also ascertain what steps need be taken to secure an official flag for the Director's office.

Walter L. Pforzheimer

cc/ Management Officer

cc - Central Records